



ST. MATTHEW'S EPISCOPAL CHURCH

"Building Community in a Complicated World"

Financial Stewardship

2018 Financial Summary and Commentary
2019 Budget Summary

January 20, 2019

At St. Matthew's, we are growing the Church

- Served Holy Communion to **7,572** Fellow Journeyers in Faith
- Celebrated **116** Eucharistic Liturgies
- Gathered **18** children and families in our weekly Interactive Worship Service
- Offered **218** Prayer Services: Morning Prayer, Prayer Group, Vigils
- Provided **153** Home Communion Visits
- Joined **2** couples in Holy Matrimony, **6** Burials, **6** Confirmations

At St. Matthew's, we are forming the faithful

- Hosted our annual Vacation Bible Camp with **21** Campers and **24** Volunteers of All Ages
- Formed our Faith through **3** Bible Studies with in-depth coverage of scripture lead by Don Scott, Charlie de Kay and Kevin Goodman
- Discussed Relevant Books in a Study Group that Regularly Draws more than **25** Friends
- Created **16** new Sunday School Workshops for our Children and Families
- Created space for **24** children and adults to learn about worship through an Inquirer's Eucharist
- Enrolled **9** students in our Confirmation Class

At St. Matthew's, we are changing the world

- Prepared **2,500** meals with St. Mark's at the Wednesday Lunch Program
- Opened our doors to the greater Evanston Community Supporting Multiple 12-Step Programs
- Gathered in worship, fellowship, and celebration with St. Andrew's Pentecost
- Shared the Spirit of Christmas with Children and Families at the Cradle
- Provided a welcoming home for the Arts, the Ballet Schools Theatre Troupes and Youth Music Programs.
- Assembled as an Episcopal Community with St. Andrew's, St. Luke's, and St. Mark's.

Your support is growing our parish community together

- 2018 has been an amazing year of **growth**, fellowship, celebration, learning, worship and remembering those that have gone before us. These precious moments together are life sustaining gifts that are only possible through your **generous** contributions and commitment of time and talent.
- We are so thankful for all **YOU** do for our parish community and look forward to 2019, as we journey together growing our parish community; its **mission** and **ministries**.

***“You will be enriched in every way
so that you can be generous on every occasion,
and through us
your generosity will result in thanksgiving to God.”***

2 Corinthians 9:11

Love is an action. We are responding.

- Pledges and regular contributors are up **5%** over last year
- Memorials and Bequests totaled **\$3,100** - in memory of Frances Tennison, Brian Finnegan, Delores Gammon, and Kathryn Klaiber
- The Fall Gala contributed **\$22,900** to our congregation's mission.
- We thank several generous underwriters who engaged our ministry.

By faith, with thanksgiving.

- We continue to work diligently as good stewards with the generous contributions provided.
- We are moving beyond sustainability towards growth, sharing our voice with the greater community.
- This year's budgetary success is a direct result of diligent monitoring, evaluation and execution of the business of church.
- Your trustees, vestry, and staff continually monitor all contributions and expenses.

Historical Pledges & Contributions

We are thankful for your support, knowing you are making a difference...

Contributions

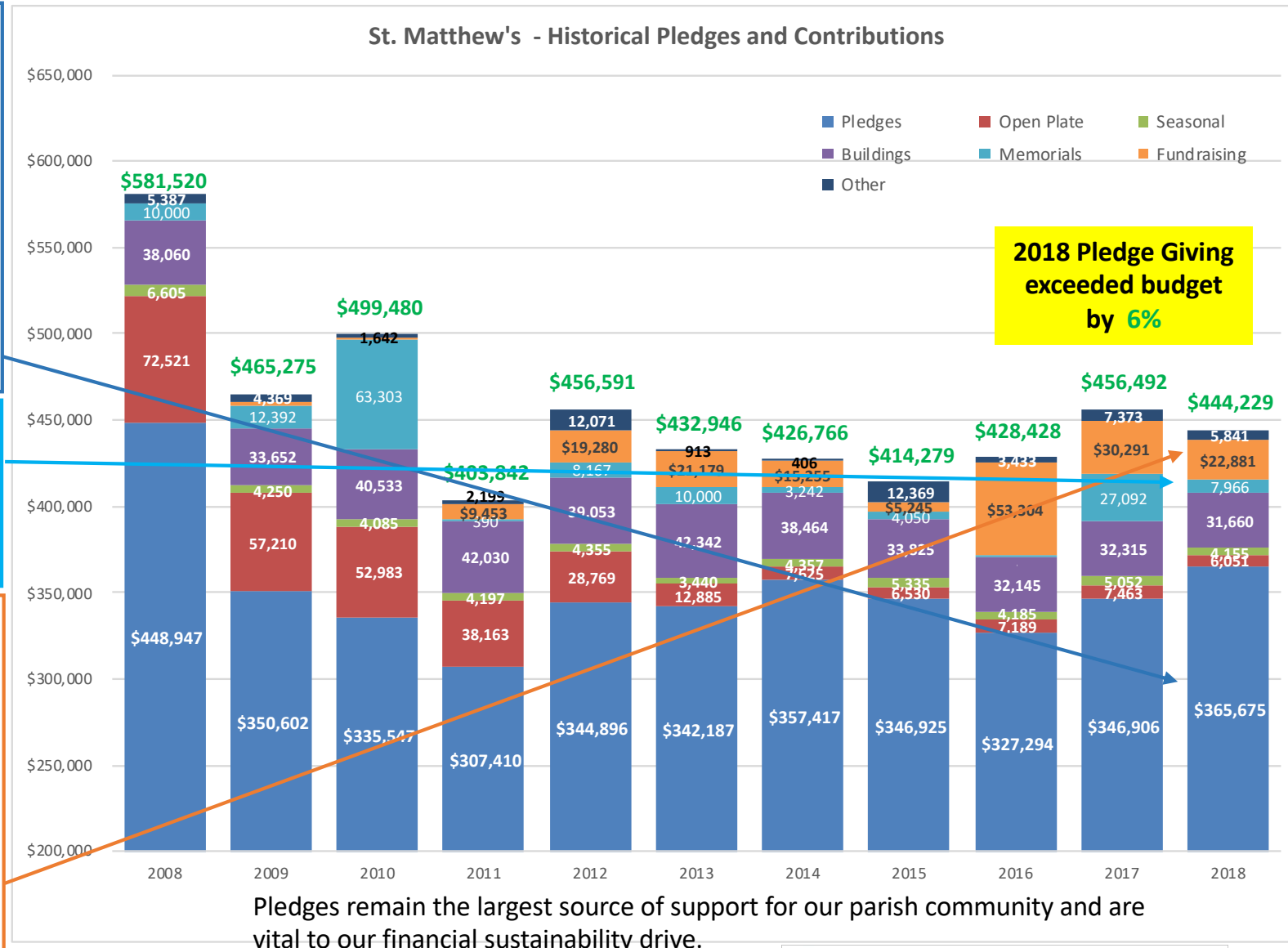
Total pledge and regular contributor income is up, and we have new families giving. Continued active work in growing of our parish family is an important way to improve. 5yr Avg. Pledge \$348,843 10yr Avg. Pledge \$342,263

Memorials & Bequests

Provided an additional \$8,000 in support and loving memory of those who have passed this year.

Fundraising

In 2018 fundraising again was significant contributor to our parish, giving us an opportunity to generate support and build community. We are grateful for the significant commitment our donors and volunteers make and the involvement of the whole community.



ST. MATTHEW'S EPISCOPAL CHURCH
"Building Community in a Complicated World"

Historical Operating Expenses

We work diligently to be good stewards of the generous contributions you provide...

Operating Expenses

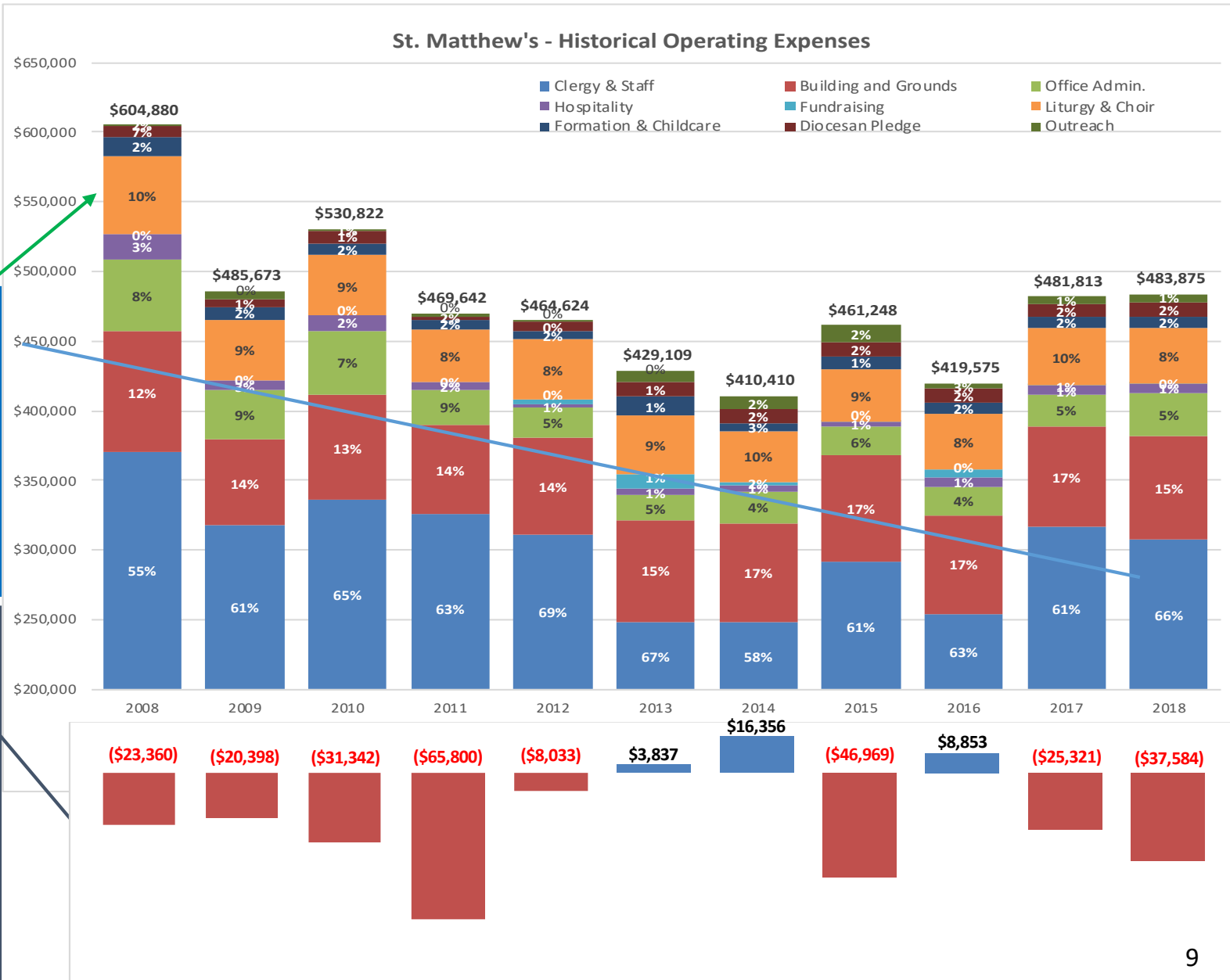
We have aggressively addressed expenses with significant reductions in controllable operating expense, working to limit the impact on community growth and development.

Investment

Growth and development require investment. 2017 was the first full year with an Associate Rector and a critical part of our investment in developing and growing our faith community.

Sustainability

We continue to keep a close eye on operating expenses. Creating long-term sustainability requires growth in our community and development. We are committed to investing in greater outreach and communicating to the larger community.



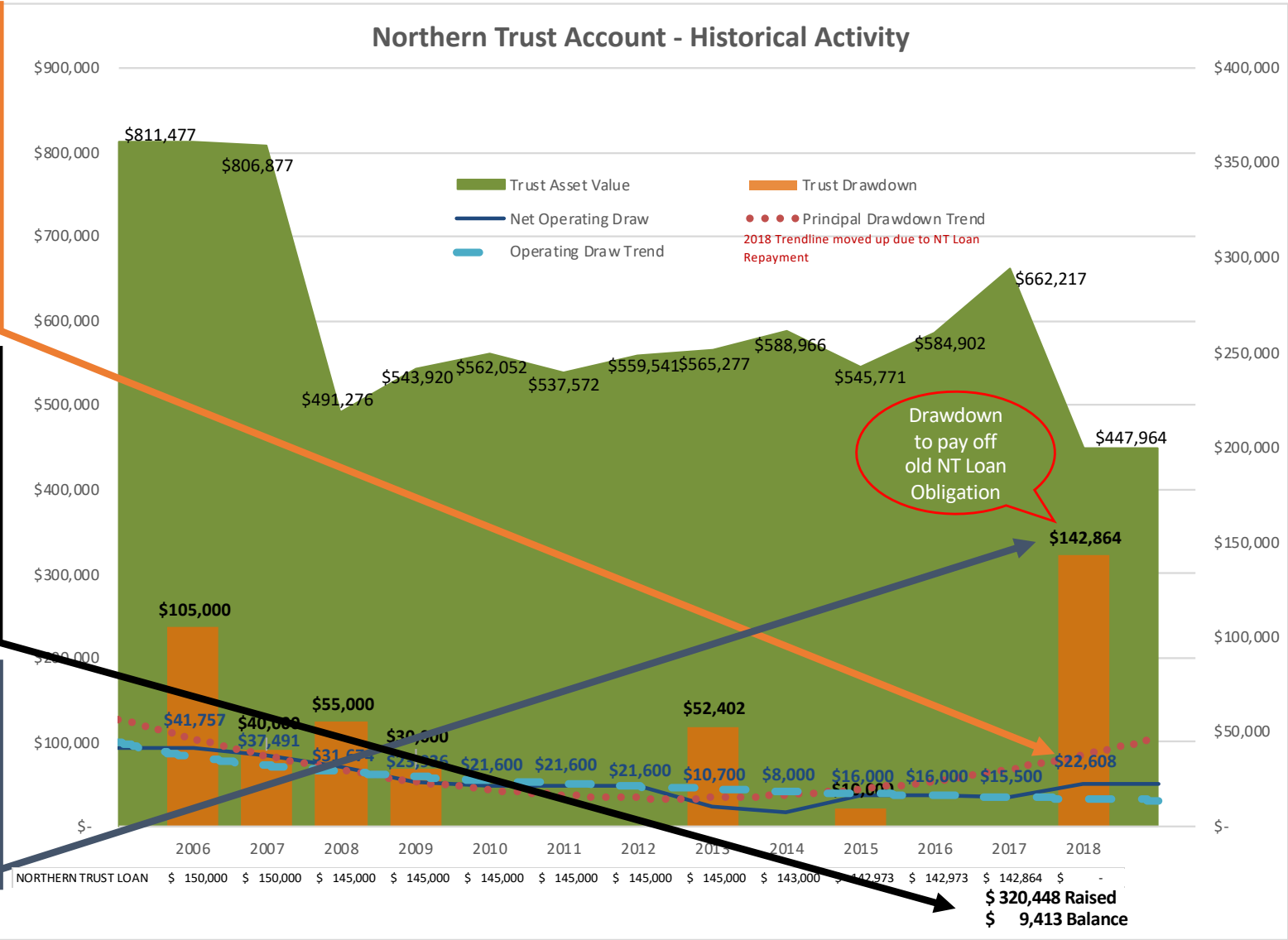
Endowment Trust Performance and Activity

We are investing in growth to build a sustainable and vibrant future...

Trust Withdrawal
In the past **8 years**, we have significantly reduced our reliance on the trust as a means of funding operations. Our long-term goal is to eliminate the reliance on the trust for operations.

Capital Campaign
We continue to invest in to create a healthier space for our community. In 2018 we replaced the Hartrey steps and addressed deferred maintenance.

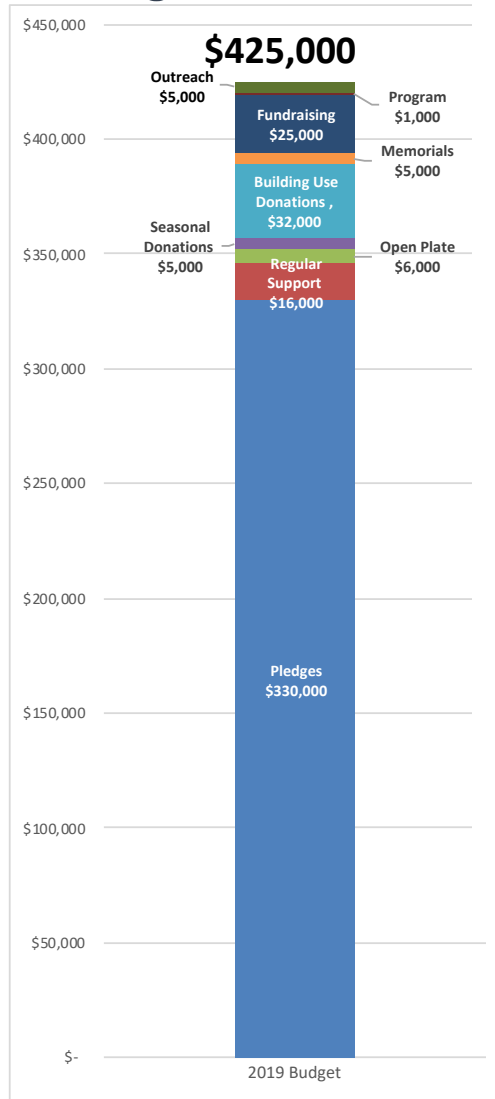
Trust Loan
Early in 2018 we took advantage of short-term market gains and timing and paid off the long standing NT loan



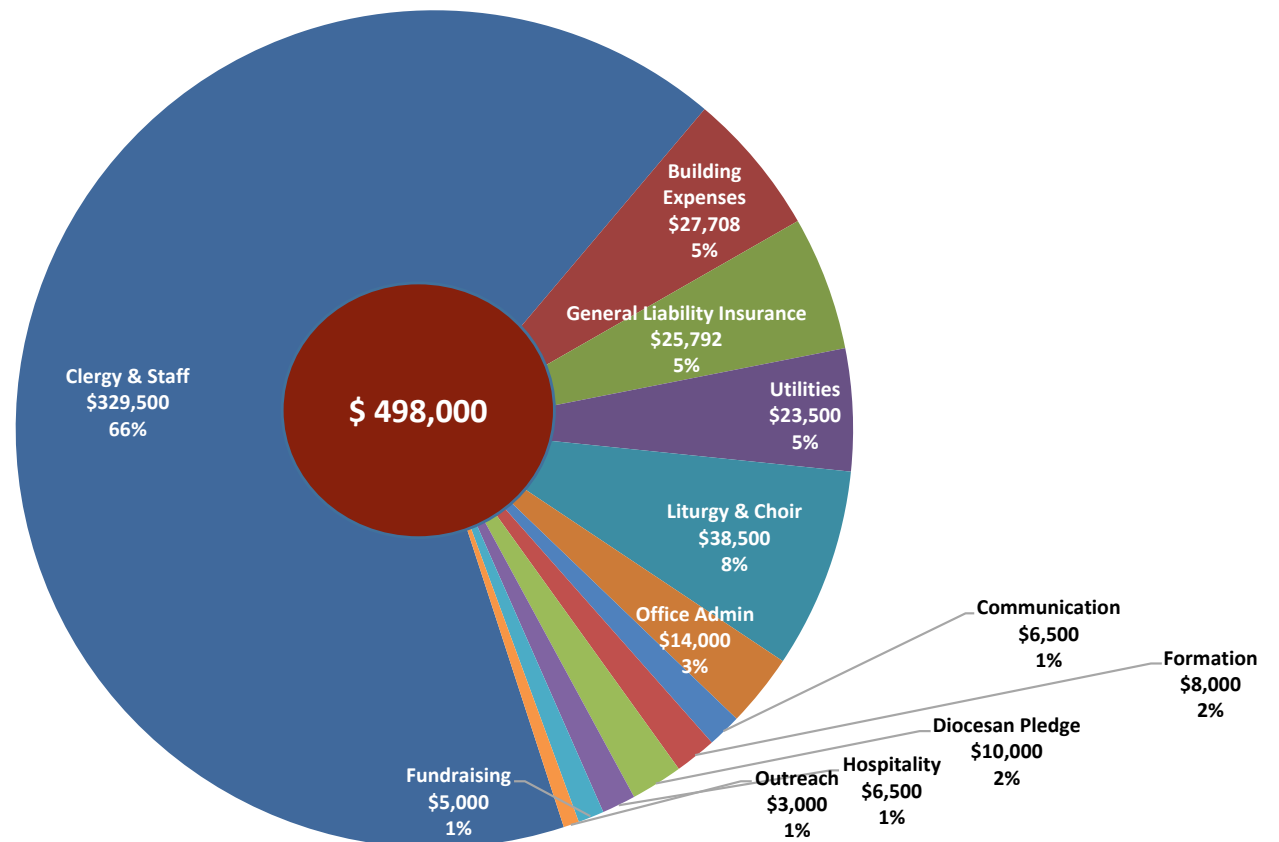
2019 Budget

Together as a community we are bridging the gap...

2019 Pledges & Contributions



2019 Operating Expense Budget



2018 Budgeted Net Operating Deficit: (\$74,000)



ST. MATTHEW'S EPISCOPAL CHURCH
"Building Community in a Complicated World"

2019 Budget Summary vs. History

St. Matthew's Episcopal Church
Evanston, Illinois
STATEMENT OF OPERATING ACTIVITIES

	BUDGET 2017	ACTUAL 2017	BUDGET 2018	ACTUAL 2018	2018 ACTUAL vs 2018 BUDGET	BUDGET 2019	2019 BUDGET vs 2018 ACTUAL
SUPPORT AND DONATIONS							
OPEN PLATE	8,000	7,463	8,000	6,051	(1,949)	6,000	(51)
PLEDGE PAYMENTS	332,000	301,489	315,000	317,259	2,259	330,000	12,741
REGULAR SUPPORT	-	45,417	30,000	48,416	18,416	16,000	(32,416)
ENDOWMENT INCOME	18,000	15,500	-	-	-	-	-
BUILDINGS USAGE DONATIONS	32,000	32,315	32,000	31,660	(340)	32,000	340
FUNDRAISING / SPECIAL EVENTS	20,000	30,291	25,000	22,881	(2,119)	25,000	2,119
DEDICATED CONTRIBUTIONS	3,000	16,391	3,000	7,966	4,966	5,000	(2,966)
BEQUESTS	-	10,701	-	-	-	-	-
SPECIAL PURPOSE / SEASONAL PROGRAM	4,000	5,052	5,000	4,155	(845)	5,000	845
OUTREACH - PARISH/OUTSIDE	-	1,050	2,000	880	(1,120)	1,000	120
OUTREACH - PARISH/OUTSIDE	4,000	6,323	5,000	4,961	(39)	5,000	39
Total Support and Donations	421,000	471,992	425,000	444,229	19,229	425,000	(19,229)
OPERATING EXPENSES							
PAYROLL & BENEFITS	335,500	316,408	333,000	307,545	(25,455)	329,500	21,955
FORMATION AND EDUCATION	10,000	7,712	10,000	8,012	(1,988)	8,000	(12)
DIOCESAN PLEDGE	10,000	10,000	10,000	10,000	-	10,000	-
PARISH OUTREACH	3,000	4,879	3,000	6,308	3,308	3,000	(3,308)
OFFICE ADMINISTRATON	14,000	14,675	13,500	18,556	5,056	13,000	(5,556)
COMMUNICATION	5,000	6,923	6,500	9,746	3,246	6,500	(3,246)
FACILITY & GROUNDS	53,000	48,350	51,500	53,421	1,921	53,500	79
UTILITY EXPENSE	25,000	24,096	24,500	21,361	(3,139)	23,500	2,139
TRAVEL AND MEETING	1,000	1,259	1,000	2,483	1,483	1,000	(1,483)
LITURGY & MUSIC	42,000	40,672	41,000	39,491	(1,509)	38,500	(991)
HOSPITALITY & PARISH EVENTS	6,500	6,339	6,500	6,226	(274)	6,500	274
FUNDRAISING EXPENSES	5,000	500	5,000	726	(4,274)	5,000	4,274
Total Operating Expenses	510,000	481,813	505,500	483,875	(21,625)	498,000	14,125
OTHER EXPENSES							
INTEREST EXPENSE	7,500	8,854	600	1,253	653	-	(1,253)
OTHER EXPENSE	-	3,933	900	973	-	1,000	27
Total Other Expenses	7,500	12,787	1,500	2,227	653	1,000	(1,227)
EXPENSES OVER SUPPORT AND DONATIONS	\$ (96,500)	\$ (22,608)	\$ (82,000)	\$ (41,873)	\$ 40,200	\$ (74,000)	\$ (32,127)



Pledge & Contribution Summary

PLEDGES & CONTRIBUTIONS	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Pledges & Regular Support	\$ 448,947	\$ 350,602	\$ 335,547	\$ 307,410	\$ 344,896	\$ 342,187	\$ 357,417	\$ 346,925	\$ 327,294	\$ 346,906	\$ 365,675
Open Plate	72,521	57,210	52,983	38,163	28,769	12,885	7,625	6,530	7,189	7,463	6,051
Seasonal Donations	6,605	4,250	4,085	4,197	4,355	3,440	4,357	5,335	4,185	5,052	4,155
Building Use Donations	38,060	33,652	40,533	42,030	39,053	42,342	38,464	33,825	32,145	32,315	31,660
Memorials	10,000	12,392	63,303	390	8,167	10,000	3,242	4,050	878	27,092	7,966
Fundraising	-	2,800	1,387	9,453	19,280	21,179	15,255	5,245	53,304	30,291	22,881
Other	5,387	4,369	1,642	2,199	12,071	913	406	12,369	3,433	7,373	5,841
Total Pledges & Contributions	\$ 581,520	\$ 465,275	\$ 499,480	\$ 403,842	\$ 456,591	\$ 432,946	\$ 426,766	\$ 414,279	\$ 428,428	\$ 456,492	\$ 444,229
Capital Campaign					\$ 6,834	\$ 17,291	\$ 205,919	\$ 75,051	\$ 5,393	\$ 5,000	\$ 5,000

% of TOTAL CONTRIBUTIONS	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Pledges	77%	75%	67%	76%	76%	79%	84%	84%	76%	76%	82%
Open Plate	12%	12%	11%	9%	6%	3%	2%	2%	2%	2%	1%
Seasonal Donations	1%	1%	1%	1%	1%	1%	1%	1%	1%	1%	1%
Building Use Donations	7%	7%	8%	10%	9%	10%	9%	8%	8%	7%	7%
Memorials	2%	3%	13%	0%	2%	2%	1%	1%	0%	6%	2%
Fundraising	0%	1%	0%	2%	4%	5%	4%	1%	12%	7%	5%
Other	<u>1%</u>	<u>1%</u>	<u>0%</u>	<u>1%</u>	<u>3%</u>	<u>0%</u>	<u>0%</u>	<u>3%</u>	<u>1%</u>	<u>2%</u>	<u>1%</u>
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%

GIVING ACHIEVEMENT VS.BUDGET	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Budgeted Pledge & Reg. Support	\$ 420,000	\$ 362,000	\$ 353,000	\$ 363,000	\$ 353,000	\$ 328,000	\$ 333,000	\$ 340,000	\$ 355,000	\$ 332,000	\$ 345,000
Actual Giving Received	448,947	350,602	335,547	307,410	344,896	342,187	357,417	346,925	327,294	346,906	365,675
Giving Excess / (Deficit)	\$ 28,947	\$ (11,398)	\$ (17,453)	\$ (55,590)	\$ (8,104)	\$ 14,187	\$ 24,417	\$ 6,925	\$ (27,706)	\$ 14,906	\$ 20,675
% of Pledge Achieved	7%	-3%	-5%	-15%	-2%	4%	7%	2%	-8%	4%	6%

Operating Expense Summary

OPERATING EXPENSES	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Clergy & Staff	\$ 370,110	\$ 317,961	\$ 335,850	\$ 325,697	\$ 311,139	\$ 248,522	\$ 248,327	\$ 291,645	\$ 254,508	\$ 316,408	\$ 307,545
Building Expenses	34,545	24,238	35,885	24,315	28,160	35,711	33,403	28,355	26,065	25,483	29,228
General Liability Insurance	20,780	20,535	22,017	20,664	22,213	17,027	15,954	23,409	18,997	22,867	24,193
Utilities	31,468	16,603	17,964	19,274	18,951	20,102	21,480	24,436	25,371	24,096	21,361
Building and Grounds	\$ 86,793	\$ 61,376	\$ 75,866	\$ 64,253	\$ 69,324	\$ 72,840	\$ 70,837	\$ 76,200	\$ 70,433	\$ 72,446	\$ 74,782
Office Administration Expense	\$ 51,845	\$ 35,112	\$ 46,037	\$ 25,586	\$ 21,741	\$ 17,904	\$ 23,076	\$ 20,416	\$ 20,650	\$ 22,857	\$ 30,785
Parish Events / Hospitality	\$ 18,017	\$ 7,762	\$ 10,786	\$ 5,569	\$ 2,706	\$ 4,935	\$ 4,590	\$ 4,132	\$ 6,536	\$ 6,339	\$ 6,226
Fundraising	\$ -	\$ -	\$ -	\$ -	\$ 3,216	\$ 10,516	\$ 1,865	\$ 100	\$ 5,326	\$ 500	\$ 726
Liturgical Expense	11,582	12,381	12,922	5,303	11,583	10,152	9,599	6,858	8,226	9,197	8,131
Choir and Music	44,531	30,567	30,259	31,450	31,599	31,575	27,403	31,007	31,945	31,475	31,360
Liturgy & Choir	\$ 56,113	\$ 42,948	\$ 43,181	\$ 36,753	\$ 43,182	\$ 41,727	\$ 37,002	\$ 37,865	\$ 40,171	\$ 40,672	\$ 39,491
Formation	7,660	4,493	3,561	2,828	1,849	9,712	1,467	4,140	4,590	3,977	4,748
Childcare	6,098	5,173	5,077	5,029	4,069	4,017	4,053	4,177	3,452	3,735	3,264
Formation & Childcare	\$ 13,758	\$ 9,666	\$ 8,638	\$ 7,857	\$ 5,918	\$ 13,729	\$ 5,520	\$ 8,317	\$ 8,042	\$ 7,712	\$ 8,012
Diocesan Pledge	\$ 7,500	\$ 5,000	\$ 9,000	\$ 1,875	\$ 6,500	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Outreach	\$ 744	\$ 5,848	\$ 1,464	\$ 2,052	\$ 898	\$ 8,936	\$ 9,193	\$ 12,573	\$ 3,909	\$ 4,879	\$ 6,308
Total Operating Expenses	\$ 604,880	\$ 485,673	\$ 530,822	\$ 469,642	\$ 464,624	\$ 429,109	\$ 410,410	\$ 461,248	\$ 419,575	\$ 481,813	\$ 483,875

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Total Contributions	\$ 581,520	\$ 465,275	\$ 499,480	\$ 403,842	\$ 456,591	\$ 432,946	\$ 426,766	\$ 414,279	\$ 428,428	\$ 456,492	\$ 444,229
Operating Expenses	604,880	485,673	530,822	469,642	464,624	429,109	410,410	461,248	419,575	481,813	483,875
Expenses Exceeding Contributions	\$ (23,360)	\$ (20,398)	\$ (31,342)	\$ (65,800)	\$ (8,033)	\$ 3,837	\$ 16,356	\$ (46,969)	\$ 8,853	\$ (25,321)	\$ (39,646)

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Interest Expense	\$ 7,863	\$ 4,365	\$ 4,410	\$ 4,410	\$ 4,423	\$ 4,410	\$ 4,410	\$ 4,899	\$ 6,576	\$ 7,923	\$ 1,253
Investment Fee	2,987	3,124	3,030	3,410	4,218	4,139	4,473	4,384	4,229	4,659	4,185
Total Interest Exp. & Fees	\$ 10,850	\$ 7,489	\$ 7,440	\$ 7,820	\$ 8,641	\$ 8,549	\$ 8,883	\$ 9,283	\$ 10,805	\$ 12,582	\$ 5,438

Balance Sheet and Trust Summary

St. Matthew's Episcopal Church Key Balance Sheet Items

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Cash Accounts											
Operating Account	\$ 1,725	\$ 18,324	\$ 32,937	\$ 16,338	\$ 40,788	\$ 46,389	\$ 31,550	\$ 34,514	\$ 55,989	\$ 55,804	\$ 41,414
Capital Campaign Account	-	-	-	-	-	-	103,230	98,153	78,753	32,174	9,413
	\$ 1,725	\$ 18,324	\$ 32,937	\$ 16,338	\$ 40,788	\$ 46,389	\$ 134,780	\$ 132,667	\$ 134,742	\$ 87,978	\$ 50,827
Current Liabilities	\$ 17,960	\$ 13,248	\$ 5,877	\$ 39,915	\$ 7,280	\$ 13,739	\$ 4,606	\$ 22,042	\$ 20,227	\$ -	\$ 2,760
Long-Term Trust Loan	\$ 145,000	\$ 145,000	\$ 145,000	\$ 145,000	\$ 145,000	\$ 145,000	\$ 143,000	\$ 142,973	\$ 142,973	\$ 142,864	\$ -
Chapel Account	\$ 18,643	\$ 18,661	\$ 18,679	\$ 18,697	\$ 18,711	\$ 18,717	\$ 19,399	\$ -	\$ -	\$ -	\$ -
Trust I	\$ 343,249	\$ 418,010	\$ 460,711	\$ 449,735	\$ 491,504	\$ 547,202	\$ 569,567	\$ 537,670	\$ 584,902	\$ 662,171	\$ 444,007
Trust II	148,027	125,910	101,341	87,837	68,037	18,075	19,399	8,101	2,462	46	3,957
	\$ 491,276	\$ 543,920	\$ 562,052	\$ 537,572	\$ 559,541	\$ 565,277	\$ 588,966	\$ 545,771	\$ 587,364	\$ 662,217	\$ 447,964
Net Cash Position	\$348,684	\$422,657	\$462,791	\$387,692	\$466,760	\$471,644	\$595,539	\$513,423	\$558,906	\$607,331	\$496,031

TRUST WITHDRAWAL	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Asset Liquidation	\$ (55,000)	\$ (30,000)	\$ -	\$ -	\$ -	\$ (52,402)	\$ -	\$ (10,000)	\$ -	\$ -	\$ (142,864)
Operating Draw	(31,674)	(23,936)	(21,600)	(21,600)	(21,600)	(20,700)	(18,000)	(18,000)	(18,000)	(15,500)	(22,608)
Investment	-	-	-	-	-	10,000	10,000	2,000	-	-	-
Net Activity	<u>\$ (86,674)</u>	<u>\$ (53,936)</u>	<u>\$ (21,600)</u>	<u>\$ (21,600)</u>	<u>\$ (21,600)</u>	<u>\$ (63,102)</u>	<u>\$ (8,000)</u>	<u>\$ (26,000)</u>	<u>\$ (18,000)</u>	<u>\$ (15,500)</u>	<u>\$ (165,472)</u>
Trust I & II Combined Value	\$ 491,276	\$ 543,920	\$ 562,052	\$ 537,572	\$ 559,541	\$ 565,277	\$ 588,966	\$ 545,771	\$ 587,364	\$ 662,217	\$ 447,964
Northern Trust Collateralized Loan	\$ 145,000	\$ 145,000	\$ 145,000	\$ 145,000	\$ 145,000	\$ 145,000	\$ 143,000	\$ 142,973	\$ 142,973	\$ 142,864	\$ -

Operating Expenses as a % of Income

OP. EXP. AS A % OF INCOME	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Clergy & Staff	64%	68%	67%	81%	68%	57%	58%	70%	59%	69%	71%
Building and Grounds	15%	13%	15%	16%	15%	17%	17%	18%	16%	16%	16%
Office Administration Expense	9%	8%	9%	6%	5%	4%	5%	5%	5%	5%	5%
Parish Events / Hospitality	3%	2%	2%	1%	1%	1%	1%	1%	2%	1%	1%
Fundraising	0%	0%	0%	0%	1%	2%	0%	0%	1%	0%	0%
Liturgy & Choir	10%	9%	9%	9%	9%	10%	9%	9%	9%	9%	9%
Formation & Childcare	2%	2%	2%	2%	1%	3%	1%	2%	2%	2%	2%
Diocesan Pledge	1%	1%	2%	0%	1%	2%	2%	2%	2%	2%	2%
Outreach	0%	1%	0%	1%	0%	2%	2%	3%	1%	1%	1%
Total Operating Expense %	104%	104%	106%	116%	102%	99%	96%	111%	98%	106%	108%



STATEMENT OF FINANCIAL POSITION
and
STATEMENT OF ACTIVITIES

AS OF DECEMBER 31, 2019

AND COMMENTARY

2019 BUDGET

January 20, 2019

2120 Lincoln Street, Evanston, IL 60201
847-869-4850 • www.stmatthewsevanston.org

St. Matthew's Episcopal Church
Statement of Financial Position
December 31, 2018

	UNRESTRICTED		TEMPORARILY	TRUST	TOTAL
	General Fund	Investment Fund	RESTRICTED	RESTRICTED	
ASSETS:					
Current Assets					
Operating Cash	\$ 41,414	\$ -	\$ -	\$ -	\$ 41,414
Capital Campaign	-	-	9,413	-	9,413
Trust II - Money Market	-	3,957	-	-	3,957
Trust I - Money Market	-	-	-	11,014	11,014
Total Current Assets	\$ 41,414	\$ 3,957	\$ 9,413	\$ 11,014	\$ 65,798
Long Term Assets					
<i>Fixed Assets</i>					
Building Improvements	\$ 278,217				\$ 278,217
Furniture and Fixtures	29,518				29,518
<i>Long Term Investments</i>					
Northern Trust	-			\$ 432,993	432,993
TOTAL ASSETS:	\$ 349,149	\$ 3,957	\$ 9,413	\$ 444,007	\$ 806,526
LIABILITIES:					
Current Liabilities					
Accounts Payable	\$ 2,760	\$ -	\$ -	\$ -	\$ 2,760
2019 Prepaid Pledges	24,240	-	-	-	24,240
Sabatical Accrual	10,000	-	-	-	10,000
Other Current Liabilities	-	-	-	-	-
Total Current Liabilities	\$ 37,000	\$ -	\$ -	\$ -	\$ 37,000
Long Term Liabilities					
Notes Payable	\$ -				\$ -
TOTAL LIABILITIES	\$ 39,760	\$ -	\$ -	\$ -	\$ 39,760
NET ASSETS:					
Unrestricted	\$ 309,389	\$ -	\$ -	\$ -	\$ 309,389
Temporarily Restricted	-	3,957	9,413	-	13,370
Trust Restricted	-	-	-	444,007	444,007
TOTAL NET ASSETS:	\$ 309,389	\$ 3,957	\$ 9,413	\$ 444,007	\$ 766,766
TOTAL LIABILITIES AND NET ASSETS:	\$ 349,149	\$ 3,957	\$ 9,413	\$ 444,007	\$ 806,526

Unaudited for discussion purposes only.

St. Matthew's Episcopal Church
Statement of Activities
December 31, 2018

	GENERAL FUND	CAPITAL CAMPAIGN	TRUST RESTRICTED	TOTAL
Support and Donations				
Contributions	\$ 375,881	\$ 5,000	\$ -	\$ 380,881
Building Usage Donations	31,660			31,660
Fundraising and Special Events	22,881			22,881
Bequests and Memorials	7,966	-		7,966
Endowment Income	-	-	-	-
Outreach	4,961	-	-	4,961
Programming	880	-	-	880
Other Misc. Support	-	-	-	-
Total Support and Donations	\$ 444,229	\$ 5,000	\$ -	\$ 449,229
Operating Expenses				
Payroll and Benefits	\$ 307,545	\$ -	\$ -	\$ 307,545
Facility and Grounds	53,421	-	-	53,421
Liturgy and Music	39,491	-	-	39,491
Utilities	21,361	-	-	21,361
Office Administration	18,556	-	-	18,556
Diocesan Pledge	10,000	-	-	10,000
Formation, Education & Lay Training	8,012	-	-	8,012
Communications	9,746	-	-	9,746
Hospitality and Parish Events	6,226	-	-	6,226
Outreach	6,308	-	-	6,308
Travel and Meetings	2,483	-	-	2,483
Fundraising	726	-	-	726
Total Operating Expenses	\$ 483,875	\$ -	\$ -	\$ 483,875
Non-Operating Expenses				
Interest Expense	\$ 1,164	\$ -	\$ -	\$ 1,164
Investment Fees	-	-	4,185	4,185
Other Non-Operating Expenses	1,063	-	-	1,063
Non-Operating Income				
Unrealized Gain (Loss) on Assets	\$ (1,063)	\$ -	(42,139)	(43,202)
EXPENSES OVER SUPPORT AND DONATIONS	\$ (42,936)	\$ 5,000	\$ (46,324)	\$ (84,260)

Unaudited for discussion purposes only.

St. Matthew's Episcopal Church
Evanston, Illinois
STATEMENT OF OPERATING ACTIVITIES

	BUDGET 2017	ACTUAL 2017	BUDGET 2018	ACTUAL 2018	2018 ACTUAL vs 2018 BUDGET	BUDGET 2019	2019 BUDGET vs 2018 ACTUAL
SUPPORT AND DONATIONS							
OPEN PLATE	8,000	7,463	8,000	6,051	(1,949)	6,000	(51)
PLEDGE PAYMENTS	332,000	301,489	315,000	317,259	2,259	330,000	12,741
REGULAR SUPPORT	-	45,417	30,000	48,416	18,416	16,000	(32,416)
ENDOWMENT INCOME	18,000	15,500	-	-	-	-	-
BUILDINGS USAGE DONATIONS	32,000	32,315	32,000	31,660	(340)	32,000	340
FUNDRAISING / SPECIAL EVENTS	20,000	30,291	25,000	22,881	(2,119)	25,000	2,119
DEDICATED CONTRIBUTIONS	3,000	16,391	3,000	7,966	4,966	5,000	(2,966)
BEQUESTS	-	10,701	-	-	-	-	-
SPECIAL PURPOSE / SEASONAL	4,000	5,052	5,000	4,155	(845)	5,000	845
PROGRAM	-	1,050	2,000	880	(1,120)	1,000	120
OUTREACH - PARISH/OUTSIDE	4,000	6,323	5,000	4,961	(39)	5,000	39
Total Support and Donations	421,000	471,992	425,000	444,229	19,229	425,000	(19,229)
OPERATING EXPENSES							
PAYROLL & BENEFITS	335,500	316,408	333,000	307,545	(25,455)	329,500	21,955
FORMATION AND EDUCATION	10,000	7,712	10,000	8,012	(1,988)	8,000	(12)
DIOCESAN PLEDGE	10,000	10,000	10,000	10,000	-	10,000	-
PARISH OUTREACH	3,000	4,879	3,000	6,308	3,308	3,000	(3,308)
OFFICE ADMINISTRATON	14,000	14,675	13,500	18,556	5,056	13,000	(5,556)
COMMUNICATION	5,000	6,923	6,500	9,746	3,246	6,500	(3,246)
FACILITY & GROUNDS	53,000	48,350	51,500	53,421	1,921	53,500	79
UTILITY EXPENSE	25,000	24,096	24,500	21,361	(3,139)	23,500	2,139
TRAVEL AND MEETING	1,000	1,259	1,000	2,483	1,483	1,000	(1,483)
LITURGY & MUSIC	42,000	40,672	41,000	39,491	(1,509)	38,500	(991)
HOSPITALITY & PARISH EVENTS	6,500	6,339	6,500	6,226	(274)	6,500	274
FUNDRAISING EXPENSES	5,000	500	5,000	726	(4,274)	5,000	4,274
Total Operating Expenses	510,000	481,813	505,500	483,875	(21,625)	498,000	14,125
OTHER EXPENSES							
INTEREST EXPENSE	7,500	8,854	600	1,253	653	-	(1,253)
OTHER EXPENSE	-	3,933	900	973	-	1,000	27
Total Other Expenses	7,500	12,787	1,500	2,227	653	1,000	(1,227)
EXPENSES OVER SUPPORT AND DONATIONS	\$ (96,500)	\$ (22,608)	\$ (82,000)	\$ (41,873)	\$ 40,200	\$ (74,000)	\$ (32,127)

FINANCIAL HIGHLIGHTS

2018 ACTUAL VS 2018 BUDGET WITH 2019 BUDGET COMMENTARY

NOTES: The 2018 Actual Unaudited Profit or Loss (STATEMENT OF FINANCIAL POSITION) has been completed on an accrual basis. This means that expenses are recognized and booked when the liability or obligation to pay has occurred, not on a cash basis that would record the expense when the liability is paid.

SUPPORT AND DONATION HIGHLIGHTS:

2018 FINANCIAL REVIEW OVERALL BRIDGES - SUPPORT AND DONATIONS

2018 BUDGET	\$425,000	2018 ACTUAL	\$444,200
OPEN PLATE	(2,000)	OPEN PLATE	-
PLEDGES & SUPPORT	20,700	PLEDGES & SUPPORT	(19,700)
BUILDINGS USAGE	(400)	BUILDINGS USAGE	400
FUNDRAISING	(2,100)	FUNDRAISING	2,100
MEMORIALS / DEDICATED	5,000	MEMORIALS	(3,000)
SPECIAL SEASONAL	(900)	SPECIAL SEASONAL	900
PARISH BASED OUTREACH	-	PARISH BASED OUTREACH	-
OTHER / PROGRAMS	(1,100)	OTHER	100
2018 ACTUAL	\$444,200	2019 BUDGET	\$425,000

OPEN PLATE: Was \$2,000 less than the budget. For 2019 we are maintaining the budget for open plate to \$6,000, which is realistic forecast given our prior activity levels.

PLEDGE/REGULAR SUPPORT: 2018 pledge receipts totaled \$317,300, with an additional \$48,400 from regular supporters who did not make a pledge commitment. Thank you to the families who made a commitment to our community and its continued support. Overall, this was \$20,700 or 6% higher than a budgeted pledge and regular support of \$345,000.

Reliable and steady pledge support is key to planning our future as we continue to focus on sustainable operations and growing our community. As of January 1st, we have 84 pledging units in 2019 with a total pledge of \$330,000 and are planning for additional regular support at \$14,000. If you have not already made your 2019 commitment, please consider making one today; this is approximately 80%-85% of our operating budget and we plan our activities based on your generous and consistent support.

BUILDING USAGE: 2018 donation were on target for a total of \$31,600 with building usage donations stabilizing over the past 3 years. During 2018, we continued to make repairs on the water damage on the second floor. Our facilities manager, Damian Barta has done an outstanding job of project management and maximizing the impact of our capital investment to get many of our space ready for use.

We have budgeted 2019 at the same level as 2018 as we continue to restore our space. for viable use. We will begin searching for new users of our space and maximize our cost recovery while maintaining our mission of community engagement, with a goal of recovering 60%-75% of maintenance costs, or \$40,000 - \$47,000 annually.

FUNDRAISING: Putting on a gala fundraiser takes a village. So many helped plan the “October Magic” event, contributed buy-in parties and silent auction items, and helped set up, check in, check out and clean up. But a number of contributions deserve special mention. Special thanks to:

- Rick Worden for organizing the auction items, tracking payments and masterminding the check out;
- Cynthia Doucet who put together the program and the check-in packets to make everything go so smoothly at the beginning, worked on buy-in parties and bid sheets and brought the magic ice cubes!
- Mark Austin for tending the bar with such aplomb;
- Ann Searles for her indefatigable hunt for silent auction items as well as helping (along with John) with the set-up,
- Jeff Haden for helping with check-out
- Corky and Bill Siegfriedt for helping with set-up and check-in
- Judy Royal for organizing the buy-in parties (along with Cynthia Doucet and Mary Jo Deysach); decorating and helping with the set-up and clean-up
- Jeff and Joanne Wilson for helping with clean-up
- The Very Rev. Kevin and Julie, who set up the online ticket purchasing and did the marketing and announcements.

Once again the entire expense of the gala was underwritten, so that every dollar the congregation spent on tickets, buy-in parties, silent auction items, and raffle tickets went straight to the church. That meant that the venue, the band, the magician, the food, the wine, the liquor and other drinks were all generously donated by parishioners. We express our deep appreciation to those sponsors: Charlotte Bishop and Steven Steiber, Susan and Don Cherco, Cynthia and Damon Doucet, Charlie de Kay and Christina Padilla, Karen and Jack MacKay, Judy Royal and Tim Patenode.

And thanks to everyone who attended and made the event such a success. With fundraising representing 5% of our 2018 support, we have budgeted \$25,000 for 2019. As a parish community, we need to be committed to continuously making fundraising a source of support and community engagement. As we look ahead to 2019, we are looking for volunteers and fun ideas to engage not only ourselves, but the greater Evanston community in helping us meet and exceed this critical fundraising goal. We also look forward to seeing you at a Night Under the Stars in September 2019.

MEMORIALS: The parish received \$3,100 in memorials. We remember our dear friends Frances Tennison, Brian Finnegan, Delores Gammon, and Kathryn Klaiber along with their families and friends for their generosity.

SPECIAL SEASONAL: Donations for Easter and Christmas Music/Flowers were lower than budget in 2018, by approximately \$900. We have budgeted \$5,000 for 2019.

PARISH BASED OUTREACH: Our parish based outreach met budget with our increased participation in the Wednesday Lunch Program in addition to participation in ministries outside the parish – The Cradle - Christmas Child. Our budget for 2019 is \$5,000 with hopes to exceed that as we reach beyond our parish in service of our greater community.

OPERATING EXPENSE REVIEW:

2018 FINANCIAL REVIEW OVERALL BRIDGES - OPERATING EXPENSES			
2018 BUDGET	\$505,500	2018 ACTUAL	\$484,000
PAYROLL & BENEFITS	(25,500)	PAYROLL & BENEFITS	22,000
FORMATION AND EDUCATION	(2,000)	FORMATION AND EDUCATION	-
DIOCESAN PLEDGE	-	DIOCESAN PLEDGE	-
PARISH BASED OUTREACH	3,300	PARISH BASED OUTREACH	(3,300)
OFFICE ADMINISTRATION	5,100	OFFICE ADMINISTRATION	(5,600)
COMMUNICATION	3,200	COMMUNICATION	(3,200)
FACILITY & GROUNDS	2,000	FACILITY & GROUNDS	-
UTILITY EXPENSE	(3,100)	UTILITY EXPENSE	2,100
TRAVEL AND MEETING	1,500	TRAVEL AND MEETING	(1,500)
LITURGY & MUSIC	(1,500)	LITURGY & MUSIC	(1,000)
HOSPITALITY & PARISH EVENTS	(300)	HOSPITALITY & PARISH EVENTS	300
FUNDRAISING EXPENSES	(4,200)	FUNDRAISING EXPENSES	4,200
2018 ACTUAL	\$484,000	2019 BUDGET	\$498,000

2018 OVERALL OPERATING BUDGET VS. ACTUAL – OPERATING EXPENSES AND INTEREST OVER SUPPORT AND DONATIONS – (\$39,646)

Budgeted 2018 operating expenses were projected at \$505,500. However, 2018 expenses were \$484,000 a positive variance of (\$21,500) primarily due to lower than anticipated staffing costs, and lower utility, formation, and liturgy costs, along with underwritten fundraising costs.

The 2019 budgeted operating expenses are projected at \$498,000. This increase is due to parish administration bookkeeper replacement, increased general commercial insurance, and normalized utility costs, and increased fundraising expenses.

PAYROLL EXPENSES: 2018 Actuals were lower than the budget by (\$25,500), due to the non-replacement of the bookkeeper and departure of the parish administrator along with their associated payroll taxes and benefits, in addition to lower reimbursable expense and continuing education costs incurred by our clergy. The 2019 budget is estimated at \$22,000 higher, related to normalized costs and a bookkeeper replacement.

FORMATION: 2018 Actual vs. budget savings in this category amounted to approximately (\$2,000). We are investing \$8,000 in 2019 for formation. Specifically, budgeted costs include nursery care \$4,000, youth formation \$1,000, children's formation \$2,000, and adult formation \$1,000.

DIOCESAN PLEDGE: We have made our 2018 pledge to the diocese of \$10,000 and have budgeted the same diocesan pledge of \$10,000, in 2019. However, please note this amount is well under the congregational support common mission share of \$69,850 for a parish of our size.

OUTREACH: 2018 outreach totaled \$6,300, which was partially by offset outreach support. 2019 is budgeted at \$3,000 with hopes to exceed this amount in our outreach to the greater community.

OFFICE ADMINISTRATIVE: 2018 Actual was over budget by \$5,100, driven primarily by higher copier costs of \$2,300, computer replacement cost of \$1,400, and outside printing expenses \$600. The 2019 budget is projected at \$13,000, with savings from reduced copier expenses, computer costs, and outside printing.

COMMUNICATIONS: 2018 Actual was higher than budget by \$3,200. The increase was driven by costs associated primarily with our sponsorship of YWCA Race Against Hate Race along with marketing and reaching out to our community via the web, social media, postcards, mailings and signage. 2019 is budgeted at \$6,500, as we continue to reach out to the greater community and grow our faith community.

FACILITY EXPENSE: Overall 2018 facility expenses were \$53,400 vs. a budget of \$51,500. The increase was primarily related to grounds expenses from repairs after Hartrey stair replacement and offset by lower HVAC costs and a not fully spent repair budget. The budget for 2019 is \$53,500 and continues to include a small amount for ongoing repairs and maintenance. In addition, our 2019 Commercial General Liability Insurance premium has increased by 7% to \$24,200 annually.

UTILITY EXPENSES: 2018 actual vs. budget is under by \$3,200 due primarily to lower gas consumption. The 2019 budget amount of \$23,500, is \$2,100 higher than 2018 expense which we believe considers 2019 anticipated usage for both electricity and gas service along with renegotiated rates till 2020.

LITURGICAL EXPENSES: Overall in this category 2018 expenses were \$39,500 vs. a budget of \$41,000. The 2019 budget amount is projected at \$38,500.

PARISH EVENTS/HOSPITALITY: 2018 Hospitality expenses amounted to \$6,200. The 2019 budget amount is \$6,500.

FUNDRAISING EXPENSES: Actual 2018 expenses were only \$700, however, this number does not represent the generosity of our parishioners and friends in providing *gratis* their time and talent, in addition to underwriting the costs of almost all of our events in 2018. The 2019 budget amount is forecasted at \$5,000

OTHER EXPENSES:

INTEREST EXPENSE: 2018 interest expense of \$1,250 is slightly higher than budget. The Northern Trust Loan was retired in 2018 and there is no budgeted interest expense in 2019.

OTHER EXPENSES: In 2018 we incurred approximately \$1,000 in expenses related to providing various payment options to our community for regular giving and benefits. We have budgeted \$1,000 for 2019.

NET OPERATING INCOME SURPLUS (DEFICIT) ANALYSIS:

	2017 ACTUAL	2018 ACTUAL	2018 BUDGET	2019 BUDGET
SUPPORT & DONATIONS	\$456,492	\$444,229	\$425,000	\$425,000
OPERATING EXPENSES	(481,813)	(483,875)	(505,500)	(498,000)
INTEREST EXPENSE	(7,923)	(1,253)	(600)	-
OTHER NON-OPERATING	(3,933)	(974)	(900)	(1,000)
EXPENSES IN EXCESS OF SUPPORT	(\$37,177)	(\$41,873)	(\$82,000)	(\$74,000)

The smaller than predicted year-end deficit, \$41,873, is a result of you, as parishioners, maintaining our community, not only by honoring pledge commitments, but exceeding them. It was also due to the diligent work of our staff and volunteers in being careful stewards of our resources. Finally, the hard work of our volunteers in event planning and fundraising helped tremendously. Through this tremendous collective effort we are blessed and thankful.

We enter the 2019 year with a similar projected deficit of \$74,000. However, as a faith community, we know that we can reduce this gap and appreciate your continued commitment through your generous contributions of time, talent, and treasure.

***“You will be enriched in every way
so that you can be generous on every occasion,
and through us
your generosity will result in thanksgiving to God.”***

2 Corinthians 9:11

NORTHERN TRUST:

2018 Northern Trust activity included the repayment in full in February 2018 of the 2004 loan for \$142,864. In addition, \$ 22,608 was withdrawn to cover the fiscal year 2017 net operating deficit.

St. Matthew's Episcopal Church Northern Trust Account Summary										
	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
TRUST II WITHDRAWAL										
ASSET LIQUIDATION	\$ (30,000)	\$ -	\$ -	\$ -	\$ (52,402)	\$ -	\$ (10,000)	\$ -	\$ -	\$ (142,864)
ENDOWMENT DRAW	(23,936)	(21,600)	(21,600)	(21,600)	(20,700)	(18,000)	(18,000)	(18,000)	(15,500)	(22,608)
INVESTMENT	-	-	-	-	10,000	10,000	2,000	-	-	-
TRUST I & II Value as of December 31st	\$543,920	\$562,052	\$537,572	\$559,541	\$565,277	\$588,966	\$545,771	\$587,364	\$662,217	\$ 447,964
NORTHERN TRUST LOAN	\$145,000	\$145,000	\$145,000	\$145,000	\$145,000	\$143,000	\$142,973	\$142,973	\$142,864	\$ -

KEY BALANCE SHEET HIGHLIGHTS AS OF DECEMBER 31st

St. Matthew's Episcopal Church Key Balance Sheet Items

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Cash Accounts											
Operating Account	\$ 1,725	\$ 18,324	\$ 32,937	\$ 16,338	\$ 40,788	\$ 46,389	\$ 31,550	\$ 34,514	\$ 55,989	\$ 55,804	\$ 41,414
Capital Campaign Account	-	-	-	-	-	-	103,230	98,153	78,753	32,174	9,413
	\$ 1,725	\$ 18,324	\$ 32,937	\$ 16,338	\$ 40,788	\$ 46,389	\$ 134,780	\$ 132,667	\$ 134,742	\$ 87,978	\$ 50,827
Current Liabilities	\$ 17,960	\$ 13,248	\$ 5,877	\$ 39,915	\$ 7,280	\$ 13,739	\$ 4,606	\$ 22,042	\$ 20,227	\$ -	\$ 2,760
Long-Term Trust Loan	\$ 145,000	\$ 145,000	\$ 145,000	\$ 145,000	\$ 145,000	\$ 145,000	\$ 143,000	\$ 142,973	\$ 142,973	\$ 142,864	\$ -
Chapel Account	\$ 18,643	\$ 18,661	\$ 18,679	\$ 18,697	\$ 18,711	\$ 18,717	\$ 19,399	\$ -	\$ -	\$ -	\$ -
Trust I	\$ 343,249	\$ 418,010	\$ 460,711	\$ 449,735	\$ 491,504	\$ 547,202	\$ 569,567	\$ 537,670	\$ 584,902	\$ 662,171	\$ 444,007
Trust II	148,027	125,910	101,341	87,837	68,037	18,075	19,399	8,101	2,462	46	3,957
	\$ 491,276	\$ 543,920	\$ 562,052	\$ 537,572	\$ 559,541	\$ 565,277	\$ 588,966	\$ 545,771	\$ 587,364	\$ 662,217	\$ 447,964
Net Cash Position	\$348,684	\$422,657	\$462,791	\$387,692	\$466,760	\$471,644	\$595,539	\$513,423	\$558,906	\$607,331	\$496,031