



**ST. MATTHEW'S EPISCOPAL CHURCH**  
"Building Community in a Complicated World"

**Stock Donation Instructions**

Thank you for making a gift of securities to St. Matthew's Episcopal Church.

**Instructions:**

- 1.) Please complete the attached **Notice of Stock Transfer** form and return it to our offices via mail, facsimile **847-869-4701**, or email: [bookkeeper@stmatthewsevanston.org](mailto:bookkeeper@stmatthewsevanston.org)
- 2.) It is important that you or your broker notify the brokerage's gift services department of the gift and of its intended purpose. Please have the broker reference your name in the DTC transfer instructions to help properly credit the gift.
- 3.) The Transfer Instructions are as follows:

<b>Receiving Firm</b>	TD AMERITRADE, INC. 200 S 108TH AVE OMAHA, NE 68154
<b>Depository Trust Company</b>	<b>DTC # 0188</b>
<b>Physical Delivery of Securities:</b>	<i>Via USPS:</i> TD AMERITRADE CLEARING, INC. FBO: ST. MATTHEW'S EPISCOPAL CHURCH ACCT # <b>868-913034-1</b> PO BOX 2226 OMAHA, NE 68103-2226  <i>Via Overnight Carrier:</i> 200 S 108TH AVE. OMAHA, NE 68154-2631
<b>For Further Credit to:</b>	ST. MATTHEW'S EPISCOPAL CHURCH EVANSTON, IL 60201 ACCT # <b>868-913034-1</b>
<b>Additional Information</b>	DONOR NAME NAME OF THE SECURITY NUMBER OF SHARES PURPOSE

*St. Matthew's Episcopal is a 501(c)(3) non-profit religious organization FEIN # 23-7075487 - 605SGRI as part of the Protestant Episcopal Church Diocese of Chicago*



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**NOTICE OF STOCK TRANSFER**

Date: \_\_\_\_\_

**DONOR INFORMATION:**

Name: \_\_\_\_\_, and

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ ST: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**GIFT INFORMATION:**

I / We have transferred:

\_\_\_\_\_ (number) shares of \_\_\_\_\_

from \_\_\_\_\_ (brokerage)

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

To Credit the Following Account:

**TD AMERITRADE, INC.  
200 S 108TH AVE.  
OMAHA, NE 68154  
ST. MATTHEW'S EPISCOPAL CHURCH  
EVANSTON, IL 60201  
ACCOUNT # 868-913034-1**

Please return this form to:

**St. Matthew's Episcopal Church  
2120 Lincoln Street  
Evanston, IL 60201**

Attn: Jeff Haden, Treasurer  
[bookkeeper@stmatthewsevanston.org](mailto:bookkeeper@stmatthewsevanston.org)  
facsimile: 847-869-4701  
phone: 847-869-4850